

Fire Emergency Plan

Regulatory Compliance

An Emergency Plan is a key factor to managerial compliance with the Regulatory Reform (Fire Safety) Order 2005 (Article 11).

The purpose of a Fire Emergency Plan is to provide a training and guidance document ensuring that the people in the premises know the actions to take in the event of a fire and the adopted evacuation strategy. If an organisation employs five or more persons, or the premises are licensed or an alterations notice is in force, an Emergency Plan must be recorded.



Requirements

An Emergency Plan is based on the outcome of a suitable and sufficient fire risk assessment and must be made available to all employees, their representatives (where appointed) and the enforcing authority.

In multi-occupied, larger and more complex offices and shops, the Emergency Plan will need to be detailed and compiled only after consultation with other occupiers and other responsible people, e.g. owners, who have control over the building.

The Solution

An Emergency Plan should be appropriate to individual premises and include:

1. The warning if there is a fire
2. The actions to take on discovering a fire
3. The evacuation strategies
4. The identification of key escape routes
5. The arrangements for fighting the fire
6. The identification of key staff and their responsibilities
7. The evacuation strategies of people identified as being especially at risk, such as those with disabilities, lone workers and young persons
8. Any specific arrangements, if necessary, for high-risk areas
9. The contingency plans for when life safety fire systems are inoperable
10. Employees fire safety training need

The Result

Safetyform Consulting can produce an Emergency Plan to compliment a fire risk assessment or a bespoke plan which assesses and observes applied evacuation protocols in line with the fire engineered solution provided in the premises.

Our Emergency Plan has been audited by numerous Enforcing Authorities and considered to be of the highest standard and 'suitable and sufficient' as detailed in the Fire Safety Order.